



**Filwood, Knowle and Windmill Hill
Neighbourhood Partnership
6.00 p.m. on 10th March 2015
at Knowle West Media Centre, Leinster Avenue
Knowle West, Bristol BS4 1NL**

Present:

Ward Councillors:

Councillors Jeff Lovell – Filwood Ward

Councillors Chris Davies and Gary Hopkins - Knowle Ward

Councillors Mark Bailey - Windmill Hill Ward

Other members of the Partnership:

Nancy Carlton	A
Ken Jones	P
Maggie Stringer	P
Les Bowen	P
Ann Smith	P
John Scott	P
Denise Britt	P
Tessa Fitzjohn	A

Other Attendees

Judith Brown	Bristol Aging Better
James Smith	Tree Champion Filwood
Neil Terry	Area Manager – Traffic
Emma Williams	Bristol 2015
James Hole	Parkwood Leisure – Jubilee Pool
Lawrence Massey	Parkwood Leisure – Jubilee Pool

Also Present:

Claudette Campbell	Democratic Services, Bristol City Council (BCC)
Andrew Mclean	Area Coordinator,
Lloyd Allen	BCC

Item No:

1. **Welcome and Introductions**

Cllr Jeff Lovell (Chair of the meeting) welcomed everyone to the meeting and led introductions.

2. **Apologies for Absence**

Apologies from Councillor Jackson

3. **Minutes of the Meeting of the Neighbourhood Partnership held on 13th January 2015.**

That the minutes of the meeting held on the 13th January 2015 be agreed as a correct record and signed by the Chair.

Matters Arising:

Mayoral Invite

- Mayoral will attend 16th June NP meeting from 7pm. **AM** to arrange planning meeting to scope the issues to be discussed.

Wellbeing Grant Application Form

- Ben reported back on the results of the working group and confirmed that the partnership could continue to use the previous paperwork.

16 – 25 Independent People

- **AM** to chase Melanie Lavin for information on the scheme in order that it can be communicated to the community.

Neighbourhood Partnership Items (6e)

- **AM** to discuss the setting up task group to look at the structure of the partnership with Agenda item 7.

Traffic Choices Website

- **AM** updated the partnership on the training received on the traffic choices programme. Productivity of the software is dependent on the information

entered together with the decisions made by the partnership. The partnership were asked to consider forming a sub group to manage this database.

- **Action: AM to ask NT to report back on software modification**

Community Safety Report (9i)

- Follow up on the agenda at item 12 – response from Consultation & Intelligence Team

Park Maintenance Team (10d)

- Cllr Hopkins confirmed that dialogue continues with the parks team in respect of the changes to the teams.

Redcatch Park Tree Planting (11a)

- **AM** investigated the sums available in the section 106 and CIL Fund reported in Agenda item 9.
- The issue of the proposed allocation of £5775 to Phase 2 tree planting in Redcatch Park to be discussed at agenda item 9

4. Declarations of Interest

None.

5. Highways Report – Neil Terry

The Partnership received a report from Neil Terry on the current position of the Local Traffic scheme, Section 106 spend and grant funded highway improvement schemes across the wards of Filwood, Knowle and Windmill Hill. The report listed the six outstanding traffic schemes from previous financial years and reported on progress.

Key points raised / noted included:

- a. A number of the schemes were mentioned in the Neighbourhood Plan document giving completion dates a number of years in the future. Members viewed this dates as unrealistic given that residents had inputted into the development of these schemes.
- b. Members requested a more accurate and actual timescale for schemes to be completed. **Action: NT to provide Members with update on timescales.**

- c. NT reported that resulting from the work of Members, highlighting to senior officers the lack of resource, staff, to complete schemes his team had been allocated additional funding. ½ million pounds had been made available to the team to recruit staff to work over an 18 month period on service delivery. Primary aim to work on the backlog of approximately 100 schemes. Work taking place to map the use of this resource by reviewing how schemes are delivered.
- d. The Maintenance Budget that covered footway and carriageway surface dressing had now reverted back to the management of officers, un-devolved. In practice the actual decisions were driven by technical advice provided by experienced officers and not by the NPs. The introduction of new software called TAMP would provide better assessment of the needs for footways and carriageway maintenance. The aim to ensure that areas in need of attention are identified. The briefing note on the decision is available for sharing.
Action: Copy to AM to distribute. Ward members agreed that this was a sensible decision and this work was best carried out by technical experts.
- e. The partnership inquired about assessment work to be carried out following the introduction of the RPZ in East Bedminster. **Action: AM to enquiry about RPZ introduction displacement monitoring.**

6. Community Safety Report

The report would be deferred as Nigel Colston was not present.

7. Neighbourhood Partnership Plan – Andrew Mclean

Andrew McLean explained the current draft of the Plan for discussion and approval. Work had been done in liaison with resident members of the partnership and in consultation with members. The plan would establish the priorities for the partnership projected forward for 3 years. The partnership was asked to consider 3 questions whether:

- i. The plan reflected the Wards
- ii. The plan was reflective of the vision of the partnership
- iii. If the order of priorities were correct

Key points raised and noted included

- a. An intense discussion ensued about the viability of the plan. Reference was made to the previous plan that was agreed a number of years

previously but not referred to as a working document in subsequent partnership work programme.

- b. The nature and format of the plan was considered. The plan could do three different things. The plan could be seen as an audit document detailing 'what is being done in the area'. Or should it be viewed as 'aspiration plan' of the partnership. Or should it be an action plan for the partnership.
- c. The areas covered in the plan should be achievable and measurable and more importantly a priority area that would result in change. It was agreed that the plan should be a community centred document.
- d. Members expressed the view that a number of the priorities listed are already taking place at ward level and could be deemed as business as usual.
- e. The discussion covered whether the current meeting would be the best format to go into the detail of the plan. All present including resident representatives wanted to input in any reformatting work. In addition the aim was to ensure that the plan identified aspirations that could be shared with the Mayor in June.
- f. The discussion concluded with all acknowledging the work that had already taken place by AM and others. A number of minor amendments were noted:
 - i. The removal of the budget now un-devolved
 - ii. The inclusion of the CIL fund figures
 - iii. Addition of Tessa Fitzjohn to the membership
 - iv. The vision statement was confirmed as being reflective of the aims
- g. All agreed that the plan would be accepted in its present format. That work would be undertaken by a working task and finish group to produce a working document breaking down the plan into measurable objectives.
Action: AM to arrange the working group

Partnership Agreed:

- I. That the Neighbourhood Plan in its current format agreed**

- II. That a task and finish group would review the plan to formulate a working document based on measureable objectives**

Neighbourhood Committee Items

8. Neighbourhood Partnership Coordinator's Report – Andrew Mclean

The Neighbourhood Committee received a report (Agenda Item No.8) from Andrew Mclean.

Key points raised and noted included

a. Green Capital Fund recommendations (8.1)

The awards totalling £5000 were agreed but not the allocation of £400 to the Knowle West Health Association which was entered as an award in error.

b. The proposed future meeting dates (8.2)

The Partnership noted the dates. **Action: CC to enter in Civic Diary and list on website**

c. NP meetings, communication and engagement approaches review (8.3)

Lloyd Allen explained the nature of the neighbourhood forum public meeting. These meetings are open to all, ward Members and residents to bring issues of concern for discussion. Work being done to use additional resources to promote the work of Neighbourhood Partnerships via social media and communications opportunities.

d. Learning Partnership West update (8.4)

Apologies received from Danny Williams. The update provided was viewed to be comprehensive.

e. Inns Court Play Area update (8.5)

Lloyd Allen updated on the work undertaken to revive the project for a new play area. The consultation included a door to door exercised allowing 200 residents to feed into the process. Although the play area was wanted concerns were raised over the maintenance the area and protecting it from damage and abuse. Further work will now continue on easing concerns of anti-social behaviour. The project worker was Teresa Crichton.

f. Libraries consultation round 2 (8.6)

Concerns were raised that the report from the consultation was not reflective of the feedback provided by the partnership. Closing libraries in areas of deprivation were seen by all as counterproductive. The loss of Marksbury Road Library would drastically affect the community, leaving those who wish to use the space for personal development away from home environments that did not reflect this aspiration with nowhere to go. **Action: Mark Bailey to draft a letter to Di Robinson with a copy to Bedminster NP**

It was proposed that May Savage would be approached in the first instance to Chair the second round consultation (24th March 2015) and Denise Britt would be available to step in if she was unavailable. **Action AM to make contact**

g. Green Capital Arts Consultation (8.7)

Emma Williams the arts co-ordinator for the project explained the intention of the £10,000 funding award to each NP. The consultation meeting for the partnership would happen on the 25th March so all suggestions could be considered after the 29th March. All were asked to promote the event. The partnership agreed that the project should reflect all three wards and that contact should be made to such groups as the organisers of the Totterdown Art Trail and Northern Slope groups. The final decision would be made by the arts team using advisors for each partnership. Noted that Tessa Fitzjohn had been the point of contact for the partnership. **Action: All to promotion consultation event**

h. Equalities Training (8.9)

Judith Brown provided apologies for the training on the 14th April.

The Neighbourhood Committee **Resolved –**

- i. Noted and Agreed the allocations of the Green Capital Fund.**
 - **Knowle West Media Centre £1850**
 - **Youth Moves £2250**
 - **Re:Work Ltd £900**
- ii. Noted the contents of the report.**

9. Neighbourhood Budget Report

The Neighbourhood Committee received a report (Agenda Item No.9) from Andrew Mclean.

The Partnership were asked to note the clarity now provided in the budget schedule on remaining funds available to each ward from section 106 and CIL budgets.

The Neighbourhood Committee Resolved –

- i. Note the fund position as of 10th March 2015**
- ii. That the decision deferred from the meeting of the 13th January 2015 on the Redcatch Park Tree Planting Plan phase 2 purchasing and maintaining trees now agreed £5775.**
- iii. To allocate £500 to the St John Burial Ground protection work for the base of trees.**

10. Future Traffic Schemes

This formed a part of the discussion at agenda item 5 with Neil Terry.

11. Eagle House Asset Transfer update

Briefing paper received from John Bos requesting that the partnership note the request for a community asset transfer. The former Eagle House at Newquay Road Filwood BS4 1ET would transfer to Mountains of Fire and Miracles Ministry.

Partnership Resolved:

- i. The decision to be taken by the local ward members Cllr Lovell and Jackson.**

12. Any Other Business

- a. Quality of Life Survey** – reply from the Consultation & Intelligence team to be taken by AM to his team meeting with other Neighbourhood Co-ordinators.
- b. Celebration of Age** – Shelley Hankins Service Manager for Age UK is contactable about the planning of the event. shelleyhankins@ageukbristol.org.uk
- c. Trees** – updates on Trees will form a part of the Neighbourhood Co-ordinators Report

11. Date of Next Meeting

It was confirmed that the date of the next meeting be 16 June 2015.

(The meeting ended at 20:15hrs)

CHAIR